



Customer Return Note Issue Form

Company Name-

Contact Name-

Phone Number-

E-mail Address-

Company Address-

Invoice Number-

Date Goods Received-

Your order Number-

Please indicate your reason for return

- Goods Incorrectly Ordered
- Goods Incorrectly Supplied
- Faulty Goods
- Damaged in Transit
- Other-

Please provide us with information of the part being returned in the box below including- part number and item description.

Please E-mail this form to parts@xyzmachinetools.com

We will aim to email returns paperwork within 24 hours

Any problems please contact us on 01823 674200 (options 1, then 2)